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# Constitution and Standing Rules of the General Committee and the Society.

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## Constitution.

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ARTICLE I. The name of the Society shall be the Historical Society of Southern California.

ARTICLE II. The objects of this society shall be the collection and preservation of all material which can have any bearing upon the history of the Pacific coast in general and of Southern California in particular; also the discussion of historical subjects, the reading of such papers and the trial of such scientific experiments as shall be determined by the General Committee.

ARTICLE III. The officers of the Society shall be a President, four Vice Presidents, a Treasurer and a Secretary.

ARTICLE IV. There shall be a General Committee consisting of the officers of the Society and ten other members.

ARTICLE V. The officers of the Society and the other members of the General Committee shall be elected annually by ballot; they shall hold office until their successors are elected and shall have power to fill vacancies.

ARTICLE VI. It shall be the duty of the General Committee to make rules for the government of the Society and to transact all its business.

ARTICLE VII. This constitution shall not be amended except by a three-fourths vote of the members present at an annual meeting for the election of officers and after notice of the proposed change shall have been given in writing at a stated meeting of the Society at least four weeks previously.

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## Standing Rules of the General Committee, Dec., 1883.

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1. The President and Vice Presidents shall hold like offices in the General Committee.

2. There shall be a Secretary of the General Committee who shall be elected by ballot by the General Committee.

3. The President shall have power to call special meetings of the Committee, and to appoint Sub-Committees.

4. The Sub-Committees shall prepare business for the General Committee and perform such other duties as may be entrusted to them.

5. There shall be two standing Sub-Committees; one on Communications for the Stated Meetings of the Society, and another on Publications.

6. The General Committee shall meet at seven o'clock on the evening of each

stated meeting of the Society and by adjournment at other times.

7. For all purposes except for the amendment of the Standing Rules of the Committee or of the Society, and the election of members, six shall constitute a quorum.

8. The names of proposed new members recommended in conformity with Section II. of the Standing Rules of the Society, may be presented at any meeting of the General Committee, but shall lie over for at least four weeks before final action, and the concurrence of twelve members of the Committee shall be necessary to election. The Secretary of the General Committee shall keep a chronological register of the elections and acceptances of members.

9. These standing rules and those for the government of the society shall be modified only with the consent of a majority of the General Committee.

### Standing Rules of the Society, December, 1883.

1. The stated meetings of the Society shall be held at half-past seven o'clock on the first Monday evening of each calendar month; the place of meeting to be designated by the General Committee.

2. Notice of the time and place of meeting shall be sent to each member by the Secretary of the Society. When necessary, special meetings may be called by the President.

3. The annual meeting for the election of officers shall be the stated meeting in December. The order of proceed-

ings, which shall be announced by the Chair, shall be as follows:—

*First.* The reading of the minutes of the last annual meeting.

*Second.* The presentation of the annual reports of the Secretary of the Society and of the Secretary of the Committee, which reports shall contain a list of the names of members elected since the last annual meeting.

*Third.* The presentation of the annual report of the Treasurer.

*Fourth.* The announcement of the names of members, who, having complied with Section 12 of the Standing Rules, are entitled to vote on the election of officers.

*Fifth.* The election of President.

*Sixth.* The election of four Vice Presidents.

*Seventh.* The election of Treasurer.

*Eighth.* The election of Secretary.

*Ninth.* The election of ten members of the General Committee.

*Tenth.* The consideration of amendments to the constitution of the Society if any such shall have been proposed in accordance with Article VII. of the constitution.

*Eleventh.* The reading of the rough minutes of the meeting.

4. Elections of officers are to be held as follows:—

In each case nominations shall be made only by means of an informal ballot, the result of which shall be announced by the Secretary, after which the first formal ballot shall be taken.

In the ballot for Vice-Presidents and members of the General Committee, each voter shall write on one ballot as many names as there are officers to be elected,

viz., four on the first ballot for Vice-Presidents and ten on the first for members of the General Committee; and on each subsequent ballot as many names as there are persons yet to be elected, and those persons who receive the highest majority of the votes cast shall be declared elected.

If in any case the informal ballot result in giving a majority for any one, it may be declared formal by a majority vote.

5. The stated meetings, with the exception of the annual meeting, shall be devoted to the consideration and discussion of historical and scientific subjects.

The stated meeting next preceding the annual meeting shall be set apart for the delivery of the President's Annual Address.

6. Sections representing special branches of science may be formed by the General Committee upon the written recommendation of twenty members of the Society.

7. Persons interested in historical and scientific matters, who are not residents of Los Angeles, may be present at any meeting of the Society, except the annual meeting, upon invitation of a member.

8. Similar invitation to residents of Los Angeles, not members of the Society, must be submitted through the Secretary of the Society to the General Committee for approval.

9. Invitations to attend during three months the meetings of the Society and participate in the discussion of papers, may, by a vote of nine members of the General Committee, be issued to persons nominated by two members.

10. Communications intended for publication under the auspices of the Society shall be submitted in writing to the General Committee for approval.

11. New members may be proposed in writing by three members of the Society for election by the General Committee; but no person shall be admitted to the privileges of membership unless he signifies his acceptance thereof in writing within one month after notification of the election.

12. Each member shall pay to the Treasurer on admission, the sum of two dollars (\$2) and also annual dues of three dollars (\$3), payable quarterly. No member whose dues are unpaid shall vote at an annual meeting for the election of officers, or be entitled to a copy of the publications of the Society. In the absence of the Treasurer the Secretary is authorized to receive the dues of members. The names of those two years in arrears shall be dropped from the list of members. Notice of resignation of membership shall be given in writing to the General Committee through the President or Society.

13. The fiscal year shall terminate with the annual meeting.

14. Any member not in arrears, may, by the payment of one hundred dollars at any one time, become a life member, and be released from all further annual dues and other assessments. All money received in payment of life membership shall be invested as portions of a permanent fund, which shall be directed solely to the furtherance of such special historical research as may be ordered by the General Committee.